

Employment Application Form



Please complete this form as accurately and honestly as you can, answer **ALL** the questions in full, in **black** ink.

All information will be held in the strictest confidence.

Should your application be successful you will be invited to an interview, which may include a plant tour.

Post Applied For: Boning Hall Retail Abattoir
 Butchery Other Please state _____

What is the earliest date you are able to start work?: _____

PLEASE COMPLETE IN CAPITAL LETTERS					
Surname			Address		
Other Names (IN FULL)					
Title (e.g. Mr, Mrs, Miss, Ms)					
National Insurance Number					
E-mail address:			Telephone Number where you can be contacted:		
<u>Please indicate how you heard about this job:</u>					
<i>Tick the appropriate box</i>					
<input type="checkbox"/>	Job Centre	<input type="checkbox"/>	College/School	<input type="checkbox"/>	Recruitment Agency
<input type="checkbox"/>	Press Advert (please give details):	<input type="checkbox"/>	Other Source (please give details i.e. friend/family):		

PREVIOUS EMPLOYMENT / WORK EXPERIENCE (For the last 5 years)

Please note that references will normally be sought after an offer of employment has been made.

Employer's name and address and type of business	Dates		Details of current, or most recent position held, nature of responsibility and details of work carried out.
	From	To	
Current or most recent:			
Present salary:			Reason for leaving/wanting to leave:
Period of notice required (if applicable):			

Previous: please list in order starting with the most recent.	From	To	Details of previous positions	Reason for leaving

Please use a separate sheet of paper if necessary.

EMPLOYMENT & TRAINING

Please give details of any qualifications you have achieved and/ or courses attended.

Type of Qualification/Course	Subjects	Grade	Name and address of school, college, organisation
Other relevant skills/experiences (e.g. first aid, computing)			
Have you served a recognised apprenticeship? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If Yes, please give details below			
Do you hold a UK driving licence?	Full <input type="checkbox"/>	Provisional <input type="checkbox"/>	None <input type="checkbox"/>
Form of transport to be used?	Own Car <input type="checkbox"/>	Motor Bike <input type="checkbox"/>	Other <input type="checkbox"/>
If other, please specify:			

ADDITIONAL INFORMATION

Please give any other information that you think may be relevant to your application.
An additional sheet of paper may be attached if necessary.

REFEREES

Please give details of two referees. These should be most recent employers. References from your current employer will not be requested until after an offer of employment has been made, or you have given permission for them to be contacted.

Name:		Tel. No:
Position (if applicable):		
Address:		
Email Address		Post code:

Name:		Tel. No:
Position (if applicable):		
Address:		
Email Address		Post code:

CONVICTIONS

Any false statement could disqualify your application, or in the event of employment, render you liable to dismissal.

Do you have any unspent convictions? Yes No

If Yes, please list below

Date	Nature of Offence	Sentence/Fine

PROOF OF RIGHT TO WORK IN THE UK

Do you have the right to work in the UK? Yes No

You will be required to provide the appropriate documentary evidence of this at interview

DECLARATION

I declare that all the information given by me on this application form is correct. I understand that my application may be rejected and/or I may be dismissed if I have given false information or withheld any relevant details.

Signed

Date

Please return to: Dovecote Park Ltd, HR Department, Bank Wood Road, Stapleton, Nr Pontefract, West Yorkshire WF8 3DD

Or email to: HR@Dovecotepark.co.uk